

A regular meeting of the Town of Cochection took place July 11, 2018 at the Cochection Town Hall with the following members present:

PRESENT: Supervisor Gary Maas Councilperson Edwin Grund
 Councilperson Sean Nearing Councilperson Dr. Paul Salzberg
 Councilperson Anna Story, not present

OTHERS PRESENT:

Margaret Richardson – Deputy Town Clerk Attorney, Karen Mannino
 Hollye Schulman, Town Clerk entered at 6:50 pm, left at 7 pm Greg Semenez, CEO entered at 7:00 pm
 Hwy. Supt. Kevin Esselman entered at 7:32 pm

Work session for the purpose of auditing bills began at 7 pm to 7:30 pm.

Supervisor Maas called the meeting to order and all pledged the flag at 7:30 pm.

Legal Notice to Bidders: published 6/23/2018, Sullivan County Democrat

Please take notice that the Town Board of the Town of Cochection, Sullivan County, NY will receive sealed bids for supplying the Town with No. 2 fuel oil, diesel fuel and regular gasoline from August 1, 2018 through July 31, 2019 delivered on 48 hours notice. Please use Journal of Commerce for the day of July 5, 2018 for bids.

Bids will be accepted at the Office of the Town Clerk during regular business hours Monday, Tuesday, Thursday and Friday from 9:00 am – 3:00 pm at 74 Smales Road, Lake Huntington, NY 12752; until 3:00 pm on July 10, 2018 or they may be sent to P.O. Box 295 Lake Huntington, NY 12752 and they will be publicly opened and read aloud at 7:30 pm on July 11, 2018 at the regular Town Board meeting. Bids must be submitted in a sealed envelope addressed to Hollye Schulman, Town Clerk, Town of Cochection, P.O. Box 295 Lake Huntington, NY 12752 and must bear on the face thereof the name and address of the bidder.

No bid may be withdrawn within 30 days from the date of the bid opening.

The contract will be awarded to the lowest responsible bidder in July 11, 2018. In the case two or more responsible bidders submit identical bids as to price; the Town Board may award the contract to any such bidder.

The right is reserved to reject any and all bids.

The attention of the bidders is particularly called to the non-collusive bid certification, which must be provided, pursuant to Sec. 103-D of the General Municipal Law and that section of the Municipal Law 103-A of the General Municipal Law, is hereby considered to be a part of any contract to purchase which may be entered into.

For more information please contact Highway Superintendent at (845) 932-8737

BY ORDER OF THE TOWN BOARD, TOWN OF COCHECTON

Hollye Schulman

Town Clerk

Dated 6/23/2018

The Bidders are as follows:

#1. **Mirabito Energy Products:** Regular gas \$2.52; diesel \$2.555; #2 fuel \$ 2.5708. Prices include delivery.

No other Bidder has submitted their bid as of the July 10, 2018 deadline.

MOTION: On motion of Councilperson Nearing, seconded by Councilperson Salzberg, to accept Mirabito Energy Products bid; all present board members in favor.

MOTION: On motion of Councilperson Grund, seconded by Councilperson Salzberg,

RESOLUTION # 25

WHEREAS, the COCHECTON TOWN BOARD when adopting the FY 2018 budget it was not funded enough for the Deputy Town Clerk position because of a health issue the Town Clerk suffered in February that would be required and needed to conduct its business FY 2018. The line **A 1410.101**, Deputy Town Clerk needs an additional \$5,000.00 at this time to fund properly, and

THEREFORE, BE IT RESOLVED that budget line, **A 14101.101 PERSONNEL – DEPUTY TOWN CLERK** be funded in the amount of \$5,000.00 from line **A 1990.400 CONTINGENCY ACCOUNT**, so that line **A 1410.101 PERSONNEL – DEPUTY TOWN CLERK** reads \$5,500.00 and that line **A 1990.400 CONTINGENCY ACCOUNT** reads \$6,800.00. (Noted the contingency fund began with \$15,000.00 in January)

All present board members voted in favor.

MOTION: On motion of Councilperson Grund, seconded by Councilperson Nearing, move to accept the minutes of June 13, 2018 as submitted.

All present board members voted in favor.

MOTION: On motion of Councilperson Grund, seconded by Councilperson Salzberg, the following motion was to accept the bills on abstract # 7 in the following amounts:

Prepaid: Claim #'s 323 -340

General Accounts: Claim #'s 327, 328, 329, 330, 333, 334, 336, 338, 339 and 340 in Prepaids and, #341-361 to be paid.

Total General Funds: **\$10,762.86** including prepaid

Debit Card Account: Claim # 363

Total Debit Card Funds **\$ 239.02**

Sewer Accounts: Claim #324, 325, 331, 332, 335, 337, (in prepaid) and # 364, 365, 366 and 374

Total Sewer Accounts: **\$ 1663.56** including prepaid

Lighting District Accounts: Claim#326 in prepaid

Total Lighting District Funds: **\$ 164.73**

Highway Accounts Claim #'s 323 and 328 in prepaid, and Claim #'s 367 - 377

Total Highway Accounts **\$ 12,743.65** including prepaid

Claim #328 split between funds same voucher.

PREPAIDS were paid on 6/13, 6/19, 6/26, 6/27, 7/5

Claim #363 is for the Planning Board escrow account, 75 Matt Smith Road project.

All present Board members voted in favor.

CORRESPONDENCE: Supervisor Maas received letters from CSEA regarding civil service law and agency fees; Sullivan County Division of Planning will have training session on 7/21/18 at Narrowsburg Union to address tourism; dollars and cents to preserving your community; Office of the Aging has \$20 coupon book for qualifying seniors to redeem at local Farmer's Markets; the Town Attorney has researched the subject of allowing independent artworks hung on the walls of the Town Hall. The town will not allow loans of artwork for display on the walls of this building.

PUBLIC COMMENT RELATING TO ANY TOPIC ON AGENDA (Limit of 3 minutes presentation.)

Supervisor Maas skipped to present two applications submitted for the **DCO position** for the Board members' consideration. One of the two, Tamara DePaulo resides in the town of Cochection. Supervisor Maas interviewed Ms. DePaulo last week. She does have qualifications and availability to perform the duties of DCO. Rosemary Barile has met with Supervisor Maas and Tamara to go over the check list. A new kennel cage and fence enclosure must be purchased and set up at Tamara's residence at 17B.

MOTION: On motion of Councilperson Nearing, seconded by Councilperson Grund, move to accept Tamara DePaulo for DCO position; all present board members voted in favor.

COMMITTEE REPORTS:

Upper Delaware Council; Upper Delaware Scenic Byway - Larry Richardson; not present

Youth Commission – Councilman Grund

- They are planning a trip to a Yankees game 7/31
- They are planning a trip to the Forestburgh Playhouse 7/14
- Tricky Trunk is scheduled for October 20th at the Town Hall parking lot at lower level.
- There are bus seats available for purchase for trip to Holiday Rockettes Show December 8.
- There is a board seat open to be filled. Anyone interested in the position please contact Sue Rodriguez 845-866-0853 or email s_rod79@frontier.net

Website Report and Fire District - Councilperson Story, absent

Lake Huntington Lake Association: Councilperson Salzberg

The Lake Association has a general meeting open to the public, 10 a.m. July 21st. The public is invited to join and learn about what the group has accomplished thus far; membership dues are \$100.00 per person and donations are appreciated.

DEPARTMENT HEADS:

SUPERVISOR: Gary Maas

Submitted a written report:

- Bank Information:

Deposited	\$1,231.00	judicial fees
Deposited	\$3,124.00	judicial fees
Deposited	\$1,621.05	Clerk fees
Deposited	\$5,396.46	Mortgage Tax
Deposited	\$ 270.51	Debit Card
- Made transfers and deposits as needed and (budget to actuals given to Town Board members)
- Activity: The NYS Comptrollers Office is doing an audit of the Town; Dog Control Officer applicant interview; met with County Manager on Workers Comp; arranged for trash pick up with Thompson Sanitation Corp.

CONTRACTUAL		<u>\$ 4,000.00</u>
Abstract #1	\$ 0.00	\$ 4,000.00
Abstract #2	\$ 232.55	\$ 3,762.45
Abstract#3	\$ 755.03	\$ 3,007.42
Abstract #4	\$ 147.75	\$ 2,859.67
Abstract#5	\$ 127.00	\$ 2,732.67
Abstract#6	\$ 299.84	\$ 2,432.83
Abstract #7	\$ 104.50	\$ 2,328.33

- Worked 84 hours

HIGHWAY SUPERINTENDENT: Kevin Esselman

June monthly report

- Graded dirt roads
- Replaced pipes
- Installed new guard rails on Cochection Road
- Out patching and ditching

Councilperson Nearing asked about progress of removing dead limbs on or near power lines from last storm. Kevin reported that for the dead limbs that the town is responsible for he has contacted Jason Sayers who has a boom truck for a quote. The town highway department does not have a boom truck. He also mentioned that he is getting pricing on a sweeper. Supervisor Maas asked him to consider a Sweeper/Tractor/Mower combination.

Worked 160 hours

Contractual balance is \$3,333.24

TOWN CLERK: Hollye Schulman

- Issued 1 temporary and 0 permanent accessible permits
- Received 3 Bldg. Permits, 5 Municipal Searches, 1 Logging Permit, from CEO.
- Issued 14 dog licenses
- Provided information requested by state auditor

- Recorded and prepared minutes for June 13th meeting
- There was one inquiry for death certificate and 4 marriage records search dating back to 1906 for genealogy purpose
- Picked up Primary election bags on 6/22; locked up after the polls closed at 9PM on 6/26.
- Provided a copy of Sullivan County Hotel Tax forms to Patricia Griffiths
- Four requests for notary service
- Did bank deposits

Town Clerk worked 32 hours for June 2018

Deputy clerk worked 76 1/4 hours total for June 2018

Expenditures \$ 328.88

Contractual Balance: \$ 3236.40

CODE ENFORCEMENT OFFICER: Gregg Semenetz

- Submitted a written report:
- Worked 80 hours
- Traveled 634 miles
- Issued 4 permits 0 renewals
- C of O's issued 0
- Notices of disapproval 0
- Municipal search letters 5
- Appearance tickets 0
- Revenues: \$1,275.00
- Expenses: \$392.36
- Contractual Balance: \$ 2,615.30

Greg mentioned so far the town has 7 new houses for the year plus 3 more coming up; he is addressing CR116 camper issue; he has sent a final notice on a CR114 property; notice sent to property on Tyler Road.

TAX COLLECTOR – Eileen Hennessy,

- Balance in check book is \$ 2,553.06; balance should be \$ 3,202.18 (includes 14¢ interest)
- Check #448, \$ 2,500.00 submitted to Supervisor Maas. Balance should be \$702.18
- The state auditor is working with us to resolve \$ 648.98 shortage.
- Worked 8 hours in June

ATTORNEY – Karen Mannino – attended Board meeting 6/13/2018; worked 1 hour and 51 minutes

ASSESSOR – Lorry King – not present

1. I will be in Potsdam July 16- 19 for training
2. Filed the Final Roll with Town Clerk
3. I will attend training on Thursday, August 16th and Wednesday, September 12th

Assessor Hours: 28

Clerk Hours: 31

Contractual balance \$2,406.61

SEWER – Michael Walter, SPO - not present

- Submitted written report; worked 74 ½ hours for June 2018;

The plant is ready for the new valves. It appears more work needs to be done on two of the three remaining tile lines originally installed in 1938 which will be Project number two. Project number one is near completion.

HISTORIAN – KC Garn – not present.

BOARD MEMBERS –

Councilperson Grund – nothing else

Councilperson Salzberg – nothing else

Councilperson Nearing – reported on the meeting he arranged with NYSEG Energy Consultant and Supervisor Maas. There are 74 fixtures recommended for replacement LED lighting; NYSEG hires the contractor to do retrofitting; total cost of project is \$ 7,662.30. NYSEG will pay \$ 5,075.74 and the Town's cost is \$ 2,586.56. During the consultation, Councilperson Nearing had questioned the consultant regarding the offer of a 50%/50% cost share. The consultant later advised him that the split will be 66% NYSEG share and 34% Town share. **The projected savings for the first year is \$ 3,895.00 and a total of \$19,479 in the first five years.** Supervisor Maas thanked Councilperson Nearing for spearheading this endeavor for the benefit of the Town of Cochection tax payers.

MOTION: On motion by Councilperson Salzberg, seconded by Councilperson Nearing, to authorize Supervisor Maas to sign contract with NYSEG for energy saving LED lighting replacements at a total cost of \$7,662.30, and NYSEG will pay \$ 5,075.74 and the Town's cost is \$ 2,586.56.

All present Board members voted in favor.

OLD BUSINESS:

- Basketball Court, Pickle Ball, Ball Field and Exercise Park – waiting for Paddy McCarthy's report, tabled
- Unsafe buildings 2018: CEO will follow up as he stated in his report.

PUBLIC COMMENT: (Limited to 3 minutes presentation on any topic.)

Peter Grosser announced that there will be Life Support training at the Cochecton men's ball field for Cochecton, Tusten and Upper Delaware ambulance personnel Saturday, July 14, 2018. He also wished to thank Highway Superintendent Kevin Esselman for the road improvement on Mill Road.

NEW BUSINESS: none

MOTION: On motion by Councilperson Nearing, seconded by Councilperson Grund, to recess meeting at 8:30 p.m. and go into executive meeting to discuss personnel issues. All present Board members voted in favor.

MOTION: On motion by Councilperson Story, seconded by Councilperson Grund, motion to close executive meeting at 8:45 p.m. with no action taken. All present Board members voted in favor.

MOTION: On motion by Councilperson Grund, seconded by Councilperson Salzberg, to adjourn meeting. Time 8:50 p.m. All present Town Board members voted in favor.

Respectfully Submitted, _____
Margaret Richardson, Deputy Town Clerk