

A regular meeting of the Town of Cochecton was held on December 11, 2019 at 7:00 PM at the Cochecton Town Hall. The following members were present (Between 7:00 PM and 7:30 PM for the purpose of auditing bills). Meeting was called to order by Supervisor Maas with the pledge to the flag at 7:33 PM.

PRESENT: Supervisor Gary Maas
 Councilperson Anna Story
 Councilperson Sean Nearing Absent
 Councilperson Paul Salzberg
 Councilperson Edwin Grund

OTHERS PRESENT:
 Hollye Schulman –Town Clerk Michael Walter –SPO
 Karen Mannino- Attorney Eileen Hennessy- Tax collector
 Gregg Semenetz-CEO

RESOLUTION # 48

SNOW REMOVAL SHOE ALLOWANCE

On motion by Councilperson Grund, seconded by Councilperson Salzberg, the following resolution was WHEREAS, the Cochecton Town Board when adopting the FY 2019 budget did not fund line DA 5142.121 (Snow Removal Shoe Allowance) in the Highway Budget because of a new employee was hired during the middle of the year, and therefore,

To fund the line DA 5142.121 (Snow Removal Shoe Allowance) for FY 2019 an additional \$758.92 from the line DA 5142.101(Seasonal Employees) and therefore,

BE IT RESOLVED, that budget line DA 5142.101 in the amount of \$758.92 be transferred to DA 5142.121 so that line DA 5142.101 (Seasonal Employees PS) shows \$6,741.08 and line DA 5142.121 (Snow Removal Shoe Allowance) shows \$3,758.92

ADOPTED: AYES: 4 NAYS: 0 Councilperson Nearing absent

Supervisor Maas

Councilpersons: Story, Salzberg and Grund

RESOLUTION # 49

FUND SEVERAL LINES IN THE GENERAL BUDGET

MOTION: On motion of Councilperson Salzberg, seconded by Councilperson Grund, the following resolution was

WHEREAS, the COCHECTON TOWN BOARD when adopting the FY 2019 budget did not fund enough for several lines in the General Budget, and therefore, To fund the following lines sufficiently for FY 2019 an additional \$4,699.06 from the line A 1990.400 CONTINGENCY FUND will be needed to fund lines A 1220.103 RECORDS MANAGEMENT CLERK for \$136.50, A 1355.101 DEPUTY TOWN CLERK for \$1500.00, A 1910.400 UNALLOCATED INSURANCE for \$1,196.93, A 7310.400 YOUTH-CULTURE & RECREATION for \$697.69, A 8160.400 CLEAN-UP – CONTRACTUAL for \$1,140.87, and A 8510.400 CONTRACTUAL – COMM BEAUTIFICATION for 27.57 and therefore,

BE IT RESOLVED that budget line A 1990.400 CONTINGENCY ACCOUNT in the amount \$4,699.06 be transferred to above mentioned lines, so that line A 1990.400 CONTINGENCY ACCOUNT now shows \$8,700.94 and line A 1220.103 RECORDS MANAGEMENT CLERK now shows \$1,696.50, and line A 1355.101 DEPUTY TOWN CLERK now shows \$2,000.00, and line A 1920.400 UNALLOCATED INSURANCE now shows \$27,996.93, and line A 7310.400 YOUTH-CULTURE & RECREATION now shows \$6,197.69, and line A 8160.400 CLEAN-UP CONTRACTUAL now shows \$4,140.87, and line A 8510.400 CONTRACTUAL-COMM BEAUTIFICATION now shows \$2,027.57.

ADOPTED: AYES: 4 NAYS: 0 Councilperson Nearing absent

Supervisor Maas

Councilpersons: Story, Salzberg and Grund

RESOLUTION # 50

PURCHASE 2006 STERLING DUMP TRUCK

On motion by Councilperson Salzberg, seconded by Councilperson Grund, the following resolution was WHEREAS, the Highway Department needs funding in one of its contractual lines so that it will have sufficient funds for the purchase of a 2006 Sterling Dump Truck with plow and sander that was abided on at a recent auction, and therefore

To fund the line sufficiently for the purchase, DA 5130.200 (Machinery Equipment) will require \$35,310.00 from the unappropriated fund balance in the Highway account to complete the purchase of the 2006 Sterling Dump Truck, Plow and Sander and therefore

BE IT RESOLVED, that from the unappropriated fund balance in the Highway Funds in the amount of \$35,310.00 be transferred to line DA 5130.200 (Machinery Equipment) so that line will read \$35,310.00

ADOPTED: AYES: 4 NAYS: 0 Councilperson Nearing absent

Supervisor Maas

Councilpersons: Story, Salzberg and Grund

RESOLUTION # 51

FUND TWO LINES HIGHWAY CONTRACTUAL

On motion by Councilperson Story, seconded by Councilperson Salzberg, the following resolution was WHEREAS, the Highway Department needs additional funding in two of its contractual lines so that it will have sufficient funds for the remainder of the year for lines DA 5130.400 (Machinery Contractual) and DA 5142.400 (Snow Removal Contractual, and therefore

To fund both lines sufficiently for FY 2019, \$34,000.00 will be needed for the above mentioned lines BE IT RESOLVED, that budget line DA 5110.400 (General Repair Contractual) in the amount of \$8,000.00 be transferred to line DA 5130.400 (Machinery Contractual) and additionally from budget line DA 5110.400 (General Repair Contractual) in the amount of \$26,000.00 be transferred to line DA 5142.400 (Snow Removal Contractual) so that line DA 5110.400 (General Repair Contractual shows \$81,000.00 and line DA 5130.400 (Machinery Contractual) shows \$93,000.00 and line DA 5142.400 (Snow Removal shows \$126,000.00

ADOPTED: AYES: 4 NAYS: 0 Councilperson Nearing absent
 Supervisor Maas
 Councilpersons: Story, Salzberg and Grund

MOTION: APPROVE MINUTES NOVEMBER 11, 2019

On motion by Councilperson Grund, seconded by Councilperson Salzberg, the following motion was to approve the minutes of November 11, 2019 and be accepted as submitted. All present Board members voted in favor

RESOLUTION # 31

TO PAY THE BILLS ON ABSTRACT # 12

On motion of Councilperson Story, seconded by Councilperson Grund, the following motion was to approve the bills on Abstract # 12 in the following amounts:

General Account	Voucher #'s 566-601	\$35,311.06
Debit Account	Voucher # 602	\$482.45
Sewer Account	Voucher #'s 603-605	\$5,506.52
Lighting District Acct.	Voucher #'s	\$613.01 claims in prepaid
Highway Account	Voucher #'s 606-618	\$83,161.41

Claim #'s 578, 586, 595, and 598 are splits between funds, same voucher.
 Prepaid claims were paid on November 5, 12, 17, 19, 25, 29 and December 2, 2019

ADOPTED: AYES: 5 NAYS: 0
 Supervisor Maas
 Councilpersons: Story, Nearing, Salzberg and Grund

CORRESPONDENCE:

- Office of aging: invite you to our first meeting to discuss and plan a new and improved Senior Games for 2020
- Dept. of Public Service:
- As the winter season approaches, many New Yorkers will face a difficult time managing their energy costs.
- United States Dept. of the Interior, National Parks Service: Request for amendments and additions to local Laws, Plans, Ordinances and Zoning Map
- Fosterdale Equipment Corp.: the tractor and broom unit purchased earlier this year was given the wrong discount. We had used HGAC discount which was 17%. This was incorrect and we were supposed to be the Sourcewell Gov't Bid Program which at this time was 27%. The town is due a refund which was received.
- Dept. of Taxation and Finance: the office of Real Property Tax Services (ORPTS) will communicate electronically with you regarding certain products unless your assessor request paper notifications.
- Cooper Arias: Renewal of contract \$13,000.00 starting FY 2020

MOTION: TO AUTHORIZE SUPERVISOR TO SIGN CONTRACR

On motion by Councilperson Story, seconded by Councilperson Grund, the following motion was to authorize the Supervisor to sign the contract for \$13,000.00 with Cooper Arias starting with 2020. All present Board members voted in favor

PUBLIC COMMENT:

Peggy Richardson, Bernas Road, mentioned Red cross training, could it be given to the Women's Club as they did a training several years ago
 Larry Richardson, Bernas Road, asked about unallocated funds transfer. Supervisor told him it is for Insurance

No one else wished to comment.

COMMITTEE REPORTS:

UPPER DELAWARE SCENIC BYWAY- Larry Richardson *Monthly Report*
 The Committee held its regular meeting on Monday November 25.

December 11, 2019

Topics of Discussion in part:

- **National Scenic Byways Program-** NYS DOT Scenic Byways Coordinator Christine Colley arranged a conference on Dec. 6 at 10 a.m. to discuss the implications of national designation with NYS byways that have gone through it. I did participate in that 2 hour call. There does not seem to be any “down” side of being listed. There is no Federal funds that support the program however, being listed does get your name out on national and international promotions by tourism agencies. It was noted more than once that getting accepted requires a large time-consuming effort and acceptance is not assured. The committee will discuss it more when we next meet in January.
- **Skinnners Falls, NY-Milanville, PA Bridge Indefinite Closure-** Nov. 19 article from the *Tri-County Independent*, “County pushes for bridge repairs”, noting that the Wayne County Board of Commissioners has hired Shepstone Management Company to assist in coordination of efforts to secure repairs to the 1901 Skinnners Falls-Milanville Bridge. The article states the projected costs for a full rehabilitation (\$14.1 million). This is the most costly option presented.
Chairman Pontier said that the Upper Delaware River Management Plan identifies this bridge as part of our heritage that needs to be preserved, and both NY and PA have agreed through an Executive Order and Pennsylvania Code to act in concert with that Plan. Stay tuned.
- **NYS Department of Transportation Report-** Cochecton-Damascus Bridge (now considering an off-site detour for construction anticipated in 2021 for deck replacement and structural repairs).
- **Letter: DOT Region 9, Acceleration of Guiderails Project:** On Nov. 19 the UDSB sent a letter to Regional Director Nick Choubah regarding the project to bring guide rails along Rt. 97 in the Towns of Delaware and Cochecton up to standard. This project is currently not scheduled until 2021 and we feel leaving these dangerous conditions for so long is not prudent.
- **Skinnners Falls Bridge visit:** I was asked to reach out to State Senator Metzger to try to arrange a meeting and site visit to the Skinnners Falls Bridge in an effort to encourage Pa DOT to save the bridge. Although PennDOT has final say on what is to be done, these projects are jointly funded by Pa and NY. Her office is exploring how she may help and advise me.

Next Meeting Date: 4th Monday, January 27, 2020 @ 7:00 p.m.

Adjourn: the meeting adjourned at 8:55 p.m.

SCENIC BYWAY report: (Larry Richardson)

UPPER DELAWARE SCENIC BYWAY-Larry Richardson *Monthly Report*

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YOUTH COMMISSION: (Councilperson Grund) Given by Eileen Hennessy

Gave an oral report: Christmas Party held at Lakeview, 35 children attended, also held sign up for events coming up

WEB SITE AND FIRE DISTRICT: (Councilperson Story)

Website Report - November

- Did the regular website maintenance
- Added Town Board minutes
- Added Planning Board minutes
- Added legal notices

Total Hours Worked: 2 hours

Fire District – Met on December 9, 2019

- Bills were paid
- Truck 1563 – looked into donating to BOCES auto shop – Still waiting for a reply
- Firefighter Physicals are completed and results were received. All went well.
- First aid class for firefighters is scheduled for January 11
- Fire commissioners and ambulance officers will be having a work session together
- Only one letter of interest was received for the 5 year term for commissioner that will be vacated by Jim Farrell. The letter came from Jenna Sayers.

Fire District Officer Elections was held last night, Dec. 10 from 6-9 pm. Although Don Dittmer had 7 write-in votes, Jenna Sayers had 22 votes and won the election.

Lake Huntington Lake Assoc. (Councilperson Salzberg) nothing to report

No meeting

DEPARTMENT HEADS:

SUPERVISOR: (Gary Maas)

Submitted a written report:

Bank Information:

- Deposited \$808.00 Judicial fees
 - Deposited \$1,001.00 Judicial fees
 - Deposited \$1,861.62 Clerk fees
 - Deposited \$0.00 Debit Card
 - Deposited \$48,040.00 money received for Loader and Traction at Auction
 - Deposited \$6,915.84 refund received from Fosterdale Equipment, wrong discount
- Made transfers and deposits as needed

Activity:

Attended meeting with County regarding Shared Services. Signed contract for three years with Constellation for electric rate. Worked on retirement payment for 2020 for each department and sent out on 12/03/19 . Worked on CSEA P/R info

CONTRACTUAL \$ 4,000.00

Abstract #1	\$ 0.00	\$4,000.00
Abstract #2	\$285.37	\$3,714.63
Abstract#3	\$1,106.82	\$2,607.81
Abstract #4	\$73.20	\$2,534.61
Abstract #5	\$50.00	\$2,484.61
Abstract#6	\$428.77	\$2,055.84
Abstract#7	\$50.00	\$2,005.84
Abstract#8	\$61.60	\$1,944.24
Abstract#9	\$50.00	\$1,894.24
Abstract#10	\$719.00	\$1,175.24
Abstract#11	\$79.00	\$1,096.24
Abstract#12	\$177.99	\$918.25
Abstract 12 A	\$	\$

Worked 97 1/2 hours

HIGHWAY SUPERINTENDENT: (Kevin Esselman) not present

Submitted a written report: Supervisor went over the report

- November Monthly Report
- Ditching, patching and cutting brush
- Finished getting plow trucks ready
- Plowed and sanded as needed
- Put up road closed signs
- Issued a couple of driveway permits
- Looked at and purchased a used truck for the town
- Worked 160 hrs.
- Contractual balance is \$2,503.11

TOWN CLERK: (Hollye Schulman)

Submitted a written report: As did Deputy Clerk Margaret Richardson
Town of Cochection

Re: Monthly report for November 2019

- Issued 4 permanent accessible permits
- Received _6_ Bldg. Permits; _3__ Municipal Searches from CEO.
- Issued __5_ dog licenses –
- 2 certified copy of Marriage Certificate
- 0 requests for certified copies of death certificates;
- Recorded and prepared minutes from November 13, 2019 meeting
- Prepared abstract for Audit examined on Saturday, November 9
- Submitted legal notice for Winter Road Closing
- One request for a notary

Town Clerk Report Continues:

- One request for a Hunting License
- 2 Deposits to Jeff Bank -

Town Clerk logged in 13 1/2 hours total for November 2019

Deputy clerk worked 58.25 hours total for November 2019 (10/26/19 – 11/25/2019)

Expenditures \$ 125.33

Contractual Balance: \$ 2,367.29

CODE ENFORCEMENT OFFICER: (Gregg Semenetz)

Submitted a written report:

Worked 80 hours, Total mileage 530, Permits issued 6, renewals 0, C of O's issues 6. Notice of disapproval 0, Municipal search letters 3. Appearance tickets: 0, Revenues: \$993.00. Expenditures: \$347.40

Contractual balance: \$450.96

3 New homes. Things are winding down. Municipal searches on going.

Councilperson Grund asked about Tiny houses. CEO stated they still need to be hooked up to sewer and electric as any other home id required

PLANNING BOARD CHAIR: (Earl Bertsch) Not present

Not present. Minutes from previous meetings have been submitted.

TAX COLLECTOR: (Eileen Hennessy)

Submitted a written report:

December 11, 2019

- Balance in checkbook \$0.01
- Worked 8 hours in November
- No contractual balance was reported

She also mentioned she will be purchasing envelopes.

She will be using the same printer as last year. Ryan will be in on Friday to set up her new computer

TOWN ATTORNEY: (Karen Mannino)

Submitted a written report

- Attendance at meeting,
- Draft letter/email GM
- Attendance at Board meeting
- Email/ research relevy

ASSESSOR: (Lorry King) not present

Old Business:

1. Field review of sales and new construction continues

I am looking for a member of the Board of Assessment Review

New Business:

1. I expect the server to be installed in the near future, We are having issues in my office with our software not connecting
2. Received copies of building permits for November
3. Participated in a webinar for STAR
4. I will be purchasing additional stamps , however the PO had a limited supply

Assessor Hours: 22.73

Clerk Hours: 23.50

November:

Lorry King

\$59.45 quill

Quill \$3.18

A1355.400	\$11,173.34
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Total	\$62.63
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Balance	\$1,167.78
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SEWER OFFICER: (Michael Walter)

- Submitted a written report:
- Average flow of 33,061 (most he has seen) gallons per day for month of November
- Obtained 96% C.B.O.D. and 88% T.S.S. removal for November
- Spent a total of 69 hours attending to sewer district affairs in November
- Expenditures \$1,013.54
- Contractual Balance: \$9,300.67

Flow has come down, never seen it as high as it was in November

DCO (Tamara DePaolo) Not present No report

HISTORIAN (K. C. Garn) Not present – No report

TOWN BOARD:

No Town Board members had anything to add

PUBLIC COMMENT: No one wished to comment

OLD BUSINESS:

1. Unsafe Buildings – discussed earlier
2. Fee schedules review

NEW BUSINESS:

1. Nothing at this time

PUBLIC COMMENT:

No one wished to comment

MOTION: On motion of Councilperson Grund, seconded by Councilperson Salzberg, the following motion was that this Town Board meeting is recessed until December 27, 2019 at 6:30 p.m. year-end meeting. All Town Board members voted in favor. Time 8:17 pm

Respectfully Submitted,
Hollye Schulman, Town Clerk
