

**REGULAR TOWN BOARD MEETING DECEMBER 13, 2023**

PRESENT: Supervisor- Gary Maas  
Councilperson - Deputy Supervisor  
Councilperson- SPO,( Michael Walter Not Present)  
Councilperson- John Nober  
Councilperson- Sean Nearing

OTHERS PRESENT:

Maryann Oumrim - Town Clerk            Robert Smith –Attorney                    Larry Richardson – UDC / BYWAY  
Jim Crowley                                    Eileen Hennessy                                Jeff Daub  
Frank Kratz

**Regular Town Board Meeting was called to order**

Supervisor, Gary Maas opened meeting with the Pledge to the Flag at 7:30pm

**MOTION:** Motion made by Councilman Nober, seconded by Councilman Nearing to approve the minutes of November 8, 202, as submitted.

**MOTION:** Motion made by Councilman Nober, seconded by Councilman Nearing, to approve the minutes of November 15, 2023, as submitted.

**MOTION:** Motion made by Councilman Nober, seconded by Councilman Nearing, to approve the minutes of December 1, 2023, as submitted.

**RESOLUTION #58**

**APPROVE BILLS ON ABSTRACT #12 For the Month of November 2023 to be paid in the following amounts.**

On MOTION of Councilperson Nearing seconded by Councilperson Grund, to approve the bills on Abstract #12 in the following amounts:

**Abstract # 12**

General Accounts: Claim #'s 632-638, 642, 644-650 and 654 are in prepaid's. Clam numbers 655-676, are to be paid

Total General Funds: **\$36,476.97**

Debit Card Account: Claim #677

Total Debit Card: **\$ 265.68**

Sewer Accounts: Claim #-641, 642,643 and 653 are in prepaids  
Claim #'s 678 and 679 to be paid.

Total Sewer Accounts: **\$5,646.18**

Lighting District Accounts: Claim #639 and 640 are in Prepaid  
Total Lighting District Funds: **\$368.90**

Highway Accounts: Claim #'s 642, 651 and 652 are in prepaid  
680-694 to be paid.

Total Highway Accounts **\$39,614.27**

PREPAIDS were paid 11/09, 11/10, 11/20, 11/27, 11/30 and 12/11  
Audit 12/12/23 by Councilmen Nearing & Walter

**CORRESPONDENCE:**

- ❖ Letter from Youth Bureau -Approved Application for funding for 2023-2024. This funding id for the period from October 1, 2023 – September 30, 2024, in the amount of 7,500.00.
- ❖ Letter from Department of Transportation- 5-year Capital Program continues the Bridge NY program for complete information please see the BRIDGE NY website at [www.dot.ny.gov/bridgeny](http://www.dot.ny.gov/bridgeny)
- ❖ Sullivan County Legislature- request for 2 copies of 2024 Budget, 2 copies re-levy, and STAR penalty information.

**PUBLIC COMMENT: NONE**

## REGULAR TOWN BOARD MEETING DECEMBER 13, 2023

### COMMITTEE REPORTS:

#### UDC- Larry Richardson

Prior to the regular meeting, the Telecommunications Committee met to further our discussions and determine the next steps. We have since decided to suspend meetings for several months to allow for new technologies to advance.

The regular meeting started on December 7, at 7:00 p.m. with a zoom option.

Presentation: "Update on the Sullivan County Wireless Broadband Network" by Sullivan

County Legislator and Sullivan Broadband LDC Chairperson Michael Brooks and Sullivan County Commissioner of Information Technology Services Lorne Green, we were told that progress is moving along. I asked where the project would start and was told that the line will be coming down from Hancock to near Narrowsburg and then swing around and presumably branch off.

**Reports-** Minutes for the three standing committees were distributed prior to the meeting.

- **Project Review**, (Larry Richardson)
- **Operations**, (Aaron Robinson)
- **Water Use/Resource Management**, (Ginny Dudko)

#### Status Reports

- **Delaware River Basin Commission** -reported via zoom.
- **NYS Dept. of Environmental Conservation** (Chris VanMaaren)) - reported that work would begin this week on the Long Eddy access and take about 3 weeks to complete
- **PA Dept. of Conservation and Natural Resources** (Tim Dugan) -reported
- **National Park Service** (Lindsey Kurnath) – introduced the new Planner Carly Marshall.
- **UDC Executive Director** (Laurie Ramie) reported that a retirement party for NPS Natural Resources Program Manager Don Hamilton was planned for December 9.

#### New Business

- Nominating Committee Report: Officers put forth; Virginia Dudko-President, Jeff Dexter- Vice President, and Al Henry to return as Secretary/Treasurer.
- Approved -Resolution 2023-08: Commendation for Don Hamilton, NPS \*
- Approved- Resolution 2023-09: Contract with Eckersley & Davis LLP for Fiscal Year 2024 Financial Review \*
- Approved- Draft Letter to NPS re: UDC "Lobbying" Questions for DOI Solicitor \*

#### UPPER DELAWARE SCENIC BYWAY- Larry Richardson

The Committee held a scheduled meeting on November 27, 2023

**Call to Order:** Chairperson Richard Lowe III opened the meeting.

**Treasurer's Report** was given and accepted

1. **Committee** – Consider reinstating and publicizing the UDSB business membership program, with certificates provided for display.
2. **Richard** – Continue attempts to transfer ownership of the website domain to UDSB, Inc. following payment receipt for the 2-year renewal.
3. **Johnny** – Advise the Barryville Farmers' Market to submit a close-out report for their 10/28 Culture & History Grant festival project.
4. **Rosie** – Provide an update on the Scenic Vista Enhancement project underway in the Town of Delaware and document with photos if possible.
5. **Larry** – Renew UDSB, Inc. membership in the National Scenic Byway Foundation at \$150.
6. **Johnny and Richard** – Represent UDSB, Inc. at the Sullivan Catskills Visitors Association Annual Meeting and Awards on 12/6 at Bethel Woods.
7. **Richard** – Provide a draft of the Shared Services Agreement for the UDSB Visitor Center at The Callicoon Depot and update the committee on the architect/contractor bidding process. Send a letter of appreciation to the Delaware Valley Job Corps Center for their work on the stage reconstruction of the former loading dock.
8. **Larry** – Meet with incoming Sullivan County Legislator Cat Scott (District 5) as requested to provide background information on the UDSB.
9. **All** – If interested in participating in the Housing Solutions in the Upper Delaware Region advisory work group, contact any of the facilitators (Greta Knutzen, Buck Moorhead, and Freda Eisenberg) to join a future meeting.

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- 10. **Laurie** – Advise that there will be no December meeting of the UDSB. Forward any time-sensitive issues to the voting membership if actions are needed or bills to the treasurer. Continue collecting and acknowledging 2024 municipal contributions and membership appointments.
- 11. **Laurie** – Prepare an agenda, correspondence report, and handouts for the next meeting on the 4<sup>th</sup> Monday, January 22, 2024.

**Next Meeting Date:** : will be on the 4<sup>th</sup> Monday, January 22, 2024

**Adjourn:** meeting adjourned.

**YOUTH COMMISSION:**

For more information contact **Sue Rodriguez** (845) 866-0853, or email: [s\\_rod79@frontiernet.net](mailto:s_rod79@frontiernet.net)

**LAKE HUNTINGTON, LAKE ASSOCIATION: Nothing to report**

**DEPARTMENT HEADS:**

**SUPERVISOR:** Gary Maas

Bank Information:

- Deposited \$ 400.00 Judicial fees
- Deposited \$ 838.00 Judicial fees
- Deposited \$ 1806.28 Debit Card
- Deposited \$ 10,534.76 Town Clerk fees
- Deposited \$ 7,975.00 Scrap Sales
- Made transfers and deposits as needed.

|              |             |             |
|--------------|-------------|-------------|
| CONTRACTUAL  |             | \$ 4,000.00 |
| Abstract #1  | \$ 0.00     | \$ 4,000.00 |
| Abstract #2  | \$ 1,300.41 | \$ 2,699.59 |
| Abstract #3  | \$ 395.60   | \$ 2,303.99 |
| Abstract #4  | \$ 187.00   | \$ 2,116.99 |
| Abstract #5  | \$ 263.40   | \$ 1,853.59 |
| Abstract #6  | \$ 50.00    | \$ 1,803.60 |
| Abstract #7  | \$ 326.00   | \$ 1,476.86 |
| Abstract #8  | \$ 206.40   | \$ 1,270.46 |
| Abstract #9  | \$ 325.73   | \$ 944.73   |
| Abstract #10 | \$ 185.00   | \$ 769.73   |
| Abstract #11 | \$ 226.99   | \$ 492.74   |
| Abstract #12 | \$ 342.93   | \$ 149.81   |

Worked 111 hours

**HIGHWAY SUPERINTENDENT:** Kevin Esselman (Not Present)

CHIPS money received \$ 217,000.00

CHIPS 2023 \$ 70,000. Not used will carry over to 2024

Worked 160 Hours.

Contractual balance is 1,701.24

**TOWN CLERK:** Maryann Oumrim

November 2023

To: Supervisor and Town Board Members

I took care of the regular duties of the Town Clerk including:

- Prepared Abstract #12 for audit.
- Prepared Minutes for November 8<sup>th</sup> & December 1<sup>st</sup> emergency Meeting.
- Put Legal notices in the paper Road Closure
- Emails have been responded to and appropriately shared with Board Members.
- 3 trips to the bank to make deposits.
- CEO Report / deposit
- Decals Hunting Licenses

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- Dog – New0 Licenses and 7 Renewals.
- Monthly reports sent to Agriculture & Markets and DOH for marriage and death.
- Website Maintenance
- I worked a total of 90 hours in November
- **Contractual balance: \$743.99**

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### **CODE ENFORCEMENT OFFICER:** James Crowley

Submitted a written report:

- Worked 80 hrs.
- mileage 188
- Permits issued 8
- Cert. of Occupancy issued 0 and C of C - 2
- Municipal search letters -1
- Notice of Stop Work -2
- Plan Review Inspections -19
- Revenues \$3,003.40
- Expenses \$173.14
- Contractual Balance: \$2078.62

Notice has been given, Last day with Town of Cochection December 20<sup>th</sup>.

### **SEWER OFFICER:** Michael Walter

- Average flow of 29,508 gallons per day for month of November
- Obtained 99% C.B.O.D. and 99. % T.S.S. removal for October
- Expenditures \$2136.01
- Contractual Balance: \$1,737.45
- Worked 88 hours.

### **TAX COLLECTOR:** Eileen Hennessy

Dec 12,2023

I have \$.01 in my checking account.

#### **2024-New Tax Program Systems East.**

Uses Google Chrome

The SC Treasurer will be putting a press release in both local papers.

The county advises each town to put an ad in the paper with new link.

Pay bills online full and partial no E checks!

Tech support till 6pm

County is paying to keep Tax lookup for the year of 2024, after that taxpayer cannot look up back taxes.

Systems East is working on moving it over.

Systems East and printer use the same RPS150 files so no more \$.01 problem.

I have to email all my tax information from the tax bills to Carrie at Systems East

#### **2024 Tax Bills**

New website and password on bills and our website. Username -Cochection public, password -public.

Get all the information to printer, waiting to get set up.

I already have my pre-stamped envelopes.

#### **2024 New rules**

You must take cash and check each bill with counterfeit pen (I have to get one)

You must refund all over payments no matter how small.

You must keep every envelope.

You must balance check book every day.

If you get a tax payment from a billing company and there is no postmark, go by the date of the check.

#### **2024 Legal Notice**

You must have wording for senior's discount with star exemption.

**You may be eligible for senior citizen exemption on your primary residence. For more information on Veterans, Senior Citizens or STAR exemption, please contact our Assessor at 845-932-8360 x 12 before March 1. The STAR exemption only affects your school tax bill.**

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Working on putting tax legal in the 2 local newspapers, waiting on the new website link. Also waiting on Satellite. biz credit card company to give me updated info. When I get the pie chart from the county. I will have to print 1000 legal notices on the front and pie chart on the back. I want to make sure our printer has ink and there is enough paper.

This is a leap year, so the last payment is post marked the 29th in Feb.

March 31 is on a Sunday we can accept April 1<sup>st</sup> post mark as our last day of payment.

2<sup>nd</sup> Notices must be in the mail by the 5<sup>th</sup> of March.

I should be picking up the tax bills Dec 26 or 27.

The County advises you to send a thank you email to Kevin at ACTaxes for all their help in the past.

**New Hours**

Tuesday 4-7

Wednesday 2-5

Thursday 2-5

Or by appointment

If the weather is bad call first.

**TOWN ATTORNEY: Robert Smith**

- ❖ Letter given to Supervisor regarding Town Sewer 190-9 Drainage restrictions. 190-11- rite of passage. Advised by Supervisor, for Town Attorney to draft a letter to send out to homeowners of affected properties of excessive drainage issues.
- ❖ Dog officer will continue in her position. Several complaints from Quails Road have been received and A letter will be sent out to the tenant as well as the owner of the home regarding dogs running around who are causing issues to neighbors, and who are not registered in the Town.

**Motion** made Councilman Nober seconded by Councilperson Grund to allow Supervisor to send a letter to the Owner and tenant with a 30 day notice to have dogs vaccinated and registered, as well as following the leash law. All voted in favor

**ASSESSOR: Lorry King - not present Submitted report:**

***Old Business:***

1. Field work continues.
2. Received my new file cabinet

***New Business:***

1. I will be attending a training session on the new overhead viewer program from the county
2. Moving files to new cabinet
3. Sent file to printer for county / town bills.

**November**

|                |                   |
|----------------|-------------------|
| <b>1355.4</b>  | \$1,291.97        |
| Lorry King     | \$87.12           |
| Quill          | \$44.99           |
| <b>Total</b>   | \$132.11          |
| <b>Balance</b> | <b>\$1,159.86</b> |

**Assessor hrs:**

**23.25**

**Clerk hrs: 25**

**PLANNING BOARD CHAIR** Earl Bertsch

**DOG CONTROL OFFICER:** Tamara DePaolo - not present

**HISTORIAN:** Kristina Snedeker not present - No report

**TOWN BOARD REPORTS:**

**Councilperson Nearing** -Nothing currently

**Councilperson Grund** – Nothing currently

**Councilperson Walter** – Not present

**Councilperson Nober** – Nothing currently

**PUBLIC COMMENT: NONE**

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**MOTION** of Councilman Nearing, seconded by Councilman Nober the following motion was to Recess meeting to 12/27/23 at 7PM  
Time 8:20 p.m. All in favor.

Respectfully Submitted,

*Maryann Ounrim*

Town Clerk